Business Continuity/Disaster Recovery Shared Services Group
July 5, 2006 Meeting Notes

Agenda
1. Review progress individual agencies have made with disaster recovery planning
2. Open discussion related to disaster recovery planning

The June 14 meeting was cancelled to allow time for agencies to work on their individual agency disaster recovery plan.

1. Review progress individual agencies have made with disaster recovery planning
Two or three agencies have started the process of developing a disaster recovery plan based on the "Agency Disaster Recovery Plan – Standard Contents Recommended Contents" document. This is the document that the BC/DR Shared Service group developed and can be found at http://www.nitc.state.ne.us/sgc/workgroups/sharedservices/bcdr/documents/AB-Agency%20Disaster%20Recovery-Standard%20Content%20-%2005-10-06.doc . Several agencies reported that it was a busy time of the year with budget plans and technology plans in progress.

2. Open discussion related to disaster recovery planning
During the open discussion, a question was asked regarding progress the Office of the CIO is making with regard to recovery/restoration.

Steve Henderson reported that:
- An alternate site for processing platforms has been established at the University of Nebraska. Plans are being made now to either pre-position recovery platforms or to refine a rapid acquisition process to obtain the platforms needed in a short period of time.
- Progress is being made identifying and establishing an alternate site for network/communications facilities.

BC/DR Shared Services Group next step: The meeting participants agreed that the next regularly scheduled meeting on July 26, 2006 should be cancelled so that all BC/DR Shared Services Group participants could develop the assumptions on which their disaster recovery plan is based. As a result of canceling the next regularly scheduled meeting, August 15, 2006 will be the next meeting date for the BC/DR Shared Services Group.

Please note: The NITC disaster recovery standard that is in the process of being revised by the BC/DR Shared Services Group, will be submitted for final review and acceptance at the August 4, 2006 NITC meeting in Chadron. That document can be viewed at http://www.nitc.state.ne.us/sgc/workgroups/sharedservices/index.html.